

## Final Narrative Report Requirements:

When submitting final narrative reports please answer the following questions:

1. Please review the expected capacity building goals and/or outcomes for this Award and describe the progress that your organization has made toward each goal and/or outcome. *Please include the stated goals and objectives in your response, and provide quantifiable results as available/appropriate.*
2. How has this project enabled you to increase/improve your services to your clients? Please discuss evidence of effect (e.g. numbers served, demographic information, client satisfaction survey results, pre-and post-test results, community indicators, outcomes, etc.), referencing the expected outcomes submitted with your proposal. Please include any evaluation materials that document impacts and outcomes of your work.
3. Please describe any unexpected obstacles in your capacity building work and/or in the environment in which you work, their impact on the progress of your Award, and how you have responded or plan to respond to more effectively reach your goals.
4. What has your organization learned from this work and the challenges? How has it advanced your organization? And what might be some next capacity building steps for your organization?
5. If you worked with a consultant, how effective was that relationship and work together? What could have been improved?

Please submit final narrative and financial reports to Justin Piff or Stephanie Lerner, [Justin@omgcenter.org](mailto:Justin@omgcenter.org) or [stephanie@omgcenter.org](mailto:stephanie@omgcenter.org).